



BAY ANESTHESIA
GROUP
THE CARE YOU NEED, WHERE YOU NEED IT

Additional Payment Policies for Patients

Bay Anesthesia Group is a PRIVATE, FEE FOR SERVICE practice and does NOT accept insurance. All anesthesia fees are due in full on the day of service. As long as you arrive on time, and have followed all eating and drinking guidelines on the day of the procedure, we will apply your non-refundable deposit to the total fee that day. Any remaining balances due will be automatically charged to the card on file on or after the day treatment is completed.

Deposits are non-refundable once they have been applied to a confirmed day of treatment. Should you reschedule your appointment to an alternate date, cancel your appointment, or switch dentists or dental locations, this deposit will be forfeited, and a new deposit will be due to secure the newly scheduled appointment.

There will be times when payment will be required in full on the estimated anesthesia fees prior to the day of service, which are outlined below:

1. **If you have previously No Showed for a scheduled appointment or Canceled a Confirmed appointment**- If you have previously No Showed for a scheduled appointment or Canceled a Confirmed appointment date, you will automatically forfeit your initial \$300/\$500 non-refundable deposit. Bay Anesthesia then reserves the right to require payment in full for the estimated anesthesia fee upfront in order to be placed back on our schedule. The estimate of anesthesia fees will be based on the estimated treatment time from your Dental Office plus an additional 30 minutes of working anesthesia time for our Doctor. Following treatment, any additional fees due will be automatically charged to the same card on file. If the payment of estimated fees received exceeds the total due, a refund will be issued back to the original payment method.
2. **If you Reschedule a Confirmed appointment** - If you wish to Reschedule a confirmed appointment with less than 2 weeks notice, you will automatically forfeit your initial \$300/\$500 non-refundable deposit and be required to pay a new \$300/\$500 non-refundable deposit on the rescheduled appointment. Bay Anesthesia also reserves the right to require payment in full for the estimated anesthesia fee upfront in order to be placed back on our schedule, at our discretion. The estimate of anesthesia fees will be based on the estimated treatment time from your Dental Office plus an additional 30 minutes of working anesthesia time for our Doctor. Following treatment, any additional fees due will be automatically charged to the same card on file. If the payment of estimated fees received exceeds the total due, a refund will be issued back to the original payment method.
3. **If you Fail to Follow the Eating & Drinking Guidelines on your procedure day (Also referred to as an NPO Violation)** - If you/the patient violates NPO on your/their scheduled procedure day, you will automatically forfeit your initial \$300/\$500 non-refundable deposit and be required to pay a new \$300/\$500 non-refundable deposit on the rescheduled appointment. Bay Anesthesia also reserves the right to require payment in full for the estimated anesthesia fee upfront in order to be placed back on our schedule, at our discretion. The estimate of anesthesia fees will be based on the estimated treatment time from your Dental Office plus an additional 30 minutes of working anesthesia time for our Doctor. Following treatment, any additional fees due will be automatically charged to the same card on file. If the



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*Schedules permitting, Bay Anesthesia may offer to see you/the patient later that same day. In this case, the initial \$300/\$500 non-refundable deposit will remain forfeited and the total anesthesia fee will be due upon completion of treatment that day. Fees will be automatically charged to the same card on file, on or after that day.

4. **If you Arrive Late to your Scheduled Appointment** - If you arrive late to your scheduled appointment, Bay Anesthesia reserves the right to withhold your paid \$300/\$500 deposit as a Late Fee. In this case the total anesthesia fee will be due upon completion of treatment that day. All anesthesia fees due will be automatically charged to the same card on file, on or after that day.
5. **If you Fail to Make Return Contact with Bay Anesthesia to complete the Check-In process 1 Week Prior to your Scheduled Appointment** - If you have been contacted multiple times with no return response and have not completed paperwork and/or your non-refundable \$300/\$500 deposit 1 week prior to the day of treatment, you will risk being removed from our schedule and forfeit any non-refundable deposit that has been paid. To remain on our schedule, Bay Anesthesia reserves the right to require payment in full for the estimated anesthesia fee upfront to confirm their appointment. The estimate of anesthesia fees will be based on the estimated treatment time from your Dental Office plus an additional 30 minutes of working anesthesia time for our Doctor. Following treatment, any additional fees due will be automatically charged to the same card on file. If the payment of estimated fees received exceeds the total due, a refund will be issued back to the original payment method.
6. **If you Refuse to Provide Designation of Financially Responsible Party Information during the registration process** - In lieu of providing sufficient Designation of Financially Responsible Party information (Name/DOB/SS#/DL & Exp Date/Home address/Employer), you may choose to pay the total estimated anesthesia fees upfront to confirm your scheduled appointment. The estimate of anesthesia fees will be based on the estimated treatment time from your Dental Office plus an additional 30 minutes of working anesthesia time for our Doctor. Following treatment, any additional fees due will be automatically charged to the same card on file. If the payment of estimated fees received exceeds the total due, a refund will be issued back to the original payment method.

At our discretion, Bay Anesthesia reserves the right to request payment in full, upfront, on the estimated anesthesia fees for any patient.

Should you have any questions or concerns, please feel free to contact our office at (650) 282-4171.